Minutes of the Dodge County Highway Committee Meeting June 26, 2014

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on June 26, 2014, in the upper level conference room of the Dodge County Airport Terminal building.

ROLL CALL: The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and William Muche. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. County Administrator Jim Mielke, County Corporation Counsel John F. Corey, Shop Superintendent John Haase, Airport Manager Mary Gasper, Town of Fox Lake Chairman Tom Wissing, and Dave Bell of Dave Bell Auction Services were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Grebel to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF JUNE 12, 2014: Minutes of June 12, 2014, were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

AIRPORT FIXED BASE OPERATOR REPORT: Mary Gasper reported that airport traffic is down due to poor weather. Wisconsin Aviation has been actively promoting charter flights and flying lessons. The Air Venture event in July should generate more traffic.

STAFF REPORTS AND DEPARTMENT CONCERNS: Speed concerns on CTH AW were discussed. Department staff will review and respond to the residents.

Drainage concerns at CTH I near CTH C were considered. Department staff will investigate and resolve if possible.

COMMITTEE REPORTS: There were no Committee reports.

APPROVE PER DIEM AND EXPENSES: Motion by Muche and seconded by Caine to approve a per diem and expenses for Johnson to attend a meeting with Northeast Asphalt and Department staff on June 24, 2014, at the Highway office in Juneau. Motion carried.

PROJECT UPDATES: CTH C (CTH A – Jersey Road) is underway despite the rain. Northeast Asphalt is scheduled to start pulverizing and paving county highways mid-July. CTH A (STH 33 – CTH AW) profilograph testing yielded very good results.

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REVIEW WATER/SALT BRINE TANKER OPTIONS: Shop Superintendent Haase presented several tanker truck options. It was the consensus of the Committee that Department staff research tank trailer purchase options.

CONSIDER DISPOSAL OF SURPLUS EQUIPMENT: Dave Bell of Dave Bell Auction Services gave a presentation of his on-line auction service and a proposal to market surplus equipment for the Dodge County Highway Commission. Motion by Grebel and seconded by Muche to have Dave Bell Auction Services sell the following equipment:

#107 1993 Chevrolet 3/4 ton pickup #209 1996 John Deere tractor/loader #359 1989 M.J. Dunn shouldering machine #459 2000 Vermeer brush chipper #120 2011 Ford 1/2 ton crew cab pickup

Oak cribbing, chain link fence, and miscellaneous items shall still be sold on Wisconsin Surplus Auction site. Motion carried.

DRAINAGE DISTRICT CONCERNS UPDATE: Commissioner Field reported meeting with Drainage District 88 officials and contractors. All options for drainage under CTH I at CTH B are being considered.

REVIEW MEMORANDUM OF UNDERSTANDING: No action was taken on this item.

AIRPORT MANAGEMENT OPTIONS: Department staff continues to develop management contracts from similar airports.

REVIEW HIGHWAY ACCESS POLICY: No action was taken.

PERFORMANCE BASED MAINTENANCE CONTRACT CONSIDERATION: The Committee reviewed a contract being offered for shouldering STH 67 (CTH S – STH 28) as a pilot program of the Wisconsin Department of Transportation Performance Based Maintenance Program. The Commissioner will accept this contract in the amount of \$76,174.05.

ASPHALT PAVING CONCERNS UPDATE: Supervisor Johnson and Department staff gave an update on the ongoing discussions and research being done by Northeast Asphalt to resolve pavement concerns on various county highways.

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DISPOSAL OPTIONS FOR COUNTY-OWNED PROPERTY IN CITY OF FOX LAKE:

Town of Fox Lake Chairman Tom Wissing presented an offer to purchase the old Fox Lake Highway Shop property. Corporation Counsel John Corey will review the offer and advise the appropriate committees.

CONSIDER ACQUIRING REAL PROPERTY THAT ABUTS HIGHWAY DEPART-MENT FACILITY AT 211 E. CENTER STREET IN JUNEAU: Corporation Counsel informed the Committee that adjoining property located at 420 and 426 North Main Street in Juneau may become available for purchase. He will draft an offer to purchase a portion of this property for Committee consideration.

VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: Town of Fox Lake offer, tanker trailer purchase options, Highway Committee Memorandum of Understanding, Highway Access Policy, Airport management options, insurance claim on CTH S, and offer to purchase property on North Main Street in Juneau.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on July 10, 2014, in the Juneau Highway office.

FIELD REVIEW: The Committee field reviewed the main hangar building at the airport and several County-owned out buildings.

ADJOURNMENT: The meeting adjourned at 11:27 a.m.

Harold J. Johnson - Chairman

Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.